

Goshen Country Fair 2016

Online Livestock Entry Instructions

1. Using your favorite browser(Internet Explorer/Edge, Chrome, Firefox, Opera), please visit our website at <http://goshencountryfair.org>.
2. Navigate to the Livestock tab
3. On the Livestock page, user has a choice of registering online or via postal mail entry forms at the end of the livestock catalog.
4. If user chooses to register online by clicking the blue button "Online Registration My Account", they are presented with a choice to login to their existing account or creating a new account.
 - a. If user creates a new account, user enters personal information such as First Name, Last Name, Email, Password, First Time Exhibitor, Division, Phone, Address, etc.
5. Upon creating an account or logging into an existing account, user is shown the My Account page which displays their entries, a blue "New Entry" button, and their personal information.
 - a. If user wants to enter a new entry, user clicks the blue "New Entry" button and enters the following information: Department, Class, Lot, Animal Name, Registration Number, Sex, Birthdate, etc.
 - b. If user wished to remove an entry, user may click on the red "X" to the right of the entry's row. User will be asked if they are sure before deletion.

Entries are received in real time and email notifications are sent to the department manager. If there are any questions regarding your entry, we may email or call you.